



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, November 27, 2017
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:00 p.m.)

The invocation was provided by Pastor Barb West, Sparks Church of the Nazarene.

3.2 Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Council Member Lawson

4. Public Comment (Time: 2:03 p.m.)

Erienne Overli gave public comment about the homeless shelters being full and the need for volunteers to staff an additional emergency overflow shelter being set up through a partnership including the City of Reno, ACTIONN and local religious groups. Ms. Overli provided contact information for anyone wishing to volunteer.

5. Agenda (Time: 2:05 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve the agenda as amended, pulling agenda item 9.7. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:06 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of November 13, 2017. (FOR POSSIBLE ACTION)

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve the minutes of the regular Sparks City Council meeting on November 13, 2017. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:06 p.m.)

None.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:06 p.m.)

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to approve consent items 8.1 and 8.2 as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 25, 2017 through November 8, 2017. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval of a reimbursement to the City of Reno for Sparks' share of a consultant agreement (AC5421) for construction management services with AECOM Technical Services, Inc., for the TMWRF Electrical Substation Rehabilitation Project in an amount not to exceed \$79,606.08 (Sparks' Share) (FOR POSSIBLE ACTION)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve Sparks' share of the consultant agreement. The Truckee Meadows Water Reclamation Facility is serviced by two incoming 24.9 kilovolt (kV) sources provided by NV Energy. Each incoming service is connected to a transformer through a closed switch that converts the 24.9 kV to 2,400 volts. The reduced voltage is then sent to the TMWRF's main electrical switch gear for distribution throughout the plant. The current 24.9 kV transformers were installed in 1986 and are reaching the limits of their intended reliable service life. Over the last 5 years, tests have found degradation of the transformer oil indicating the equipment beginning to fail. Additionally, the 2007 Arc Flash study identified these transformers as presenting a dangerous arc flash hazard. The agreement is for construction management services during the project that includes inspection, testing, engineering support and detailed coordination to maintain power to TMWRF throughout the project. Funding is from the sanitary sewer capital project fund; there is no impact to the general fund.

9. General Business

9.1 Consideration and possible approval of a reimbursement to the City of Reno for Sparks' share of a contract (AC5422) with KG Walters Construction Co, Inc for the RAS Pumping Improvements – System 1 Project at the Truckee Meadows Water Reclamation Facility (TMWRF) in an amount not to exceed \$792,406.20 (Sparks' Share) (FOR POSSIBLE ACTION) (Time: 2:07 p.m.)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve Sparks' share of the contract. One of the key treatment processes at TMWRF consists of providing the correct balance of nutrients, air and microorganisms in a mixed-liquor aeration basin to properly treat the raw sewage. The control of this process requires the ability to accurately set the pumping rates from the secondary clarifiers back to the aeration basin. The existing pump station is at the end of its service life and is undersized for the current plant operation. Funding is from the sanitary sewer capital project fund; there is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Abbott, to approve the reimbursement to the City of Reno for the Sparks' share of the RAS Pumping Improvements – System 1 Project at TMWRF in an amount not to exceed \$792,406.20. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration and possible approval for reimbursement to the City of Reno for Spark's share of a consulting agreement (AC5423) for construction management services with HDR Engineering, Inc. for the TMWRF RAS Pumping Improvements – System 1 Project in an amount not to exceed \$93,137.22 (Sparks' Share) (FOR POSSIBLE ACTION) (Time: 2:09 p.m.)

An agenda item from Treatment Plant Manager Michael Drinkwater recommending Council approve Sparks' share of the consultant agreement. One of the key treatment processes at TMWRF consists of providing the correct balance of nutrients, air and microorganisms in a mixed-liquor aeration basin to properly treat the raw sewage. The control of this process requires the ability to accurately set the pumping rates from the secondary clarifiers back to the aeration basin. The existing pump station is at the end of its service life and is undersized for the current plant operation. The agreement will provide construction management services during project construction that includes construction management, engineering services during construction, inspection, testing, startup assistance and O&M documentation. Funding is from the sanitary sewer capital project fund; there is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Smith, to approve reimbursement to the City of Reno for Spark's share of a consulting agreement for construction management services with HDR Engineering, Inc. for the TMWRF RAS Pumping Improvements – System 1 Project in an amount not to exceed \$93,137.22. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.3 Consideration, discussion and possible approval to participate in an agreement (AC5424) with Tahoe-Pacific Hospital to provide rehabilitation services to employees, dependents and retirees covered by the City's Group Health Plan, and authorization for the City Manager to execute the participation agreement for these services. (FOR POSSIBLE ACTION) (Time: 2:11 p.m.)

An agenda item from Sr. Human Resources Analyst Jen McCall recommending Council approve to participate in the agreement. Tahoe-Pacific provides rehabilitation services through a stand-alone clinic inside Northern Nevada Medical Center. The current participation agreement with Tahoe-Pacific Hospital will expire on December 31, 2017. This request allows the City's Group Health Plan to continue to utilize Tahoe-Pacific Hospital as an additional option to members utilizing rehabilitation services. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Abbott, to approve to participate in an agreement with Tahoe-Pacific Hospital to provide rehabilitation services to employees, dependents and retirees covered by the City's Group Health Plan, and authorization for the City Manager to execute the participation agreement for these services. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.4 Consideration, discussion and possible approval to participate in a letter of agreement (AC5425) negotiated by Nevada Health Partners (NHP) with the University of Utah to provide hospital services to employees, dependents and retirees covered by the City's Group Health Plan and authorization for the City Manager to execute the letter of agreement for these services. (FOR POSSIBLE ACTION) (Time: 2:14 p.m.)

An agenda item from Sr. Human Resources Analyst Jen McCall recommending Council approve to participate in the letter of agreement. In recent years, the City self-insured group health plan has signed letters of agreement with various facilities throughout the United States to provide essential health services to members unable to receive the same care in Northern Nevada. This request allows the City's Group Health Plan to utilize the University of Utah and their Centers of Excellence. Employees, dependents and retirees on the City's Group Health Plan, needing health options not available in Northern Nevada will have the University of Utah as an additional option for care. There is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve to participate in a letter of agreement with the University of Utah for hospital services for employees, dependents and retirees covered by the City's Group Health Plan, and authorization for the City Manager to execute the letter of agreement for these services. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.5 Consideration, discussion and possible approval to participate in an agreement (AC5426) negotiated by Nevada Health Partners (NHP) with Carson-Tahoe Health Services (CTHS) to provide hospital services to employees, dependents and retirees covered by the City's Group Health Plan for the period of January 1, 2018 through December 31, 2019, and authorization for the City Manager to execute the participation agreement for these services. (FOR POSSIBLE ACTION) (Time: 2:19 p.m.)

An agenda item from Sr. Human Resources Analyst Jen McCall recommending Council approve to participate in the agreement. The current three-year agreement with CTHS will expire on December 31, 2017. This agenda item allows the City's Group Health Plan to continue to utilize CTHS as an in-network provider hospital, providing services to employees, dependents and retirees on the City's Group Health Plan. The agreement is for a two year extension of the current agreement with no rate increase for services. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve to participate in an agreement negotiated by NHP with CTHS for hospital services for employees, dependents and retirees covered by the City's Group Health Plan for the period of January 1, 2018 through December 31, 2019, and authorization for the City Manager to execute the participation agreement for these services. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

- 9.6 Consideration, discussion and possible approval to participate in an agreement (AC5427) negotiated by Nevada Health Partners (NHP) with Northern Nevada Medical Center (NNMC) to provide hospital services to employees, dependents and retirees covered by the City's Group Health Plan for the period of January 1, 2018 through December 31, 2018, and authorization for the City Manager to execute the participation agreement for these services. (FOR POSSIBLE ACTION) (Time: 2:22 p.m.)**

An agenda item from Sr. Human Resources Analyst Jen McCall recommending Council approve to participate in the agreement. The current three-year agreement with NNMC will expire on December 31, 2017. This agenda item allows the City's Group Health Plan to continue to utilize NNMC as an in-network provider hospital, providing services to employees, dependents and retirees on the City's Group Health Plan. There is 2.38% increase to the rates for hospital services; there is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Dahir, to approve to participate in an agreement negotiated by NHP with NNMC for hospital services for employees, dependents and retirees covered by the City's Group Health Plan for the period January 1, 2018 through December 31, 2018, and authorization for the City Manager to execute the participation agreement for these services. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

- 9.7 Consideration, discussion and possible approval to make plan design changes to the City of Sparks Group Health Plan as recommended by the City of Sparks Group Health Committee effective January 1, 2018. (FOR POSSIBLE ACTION) (Time: _____ p.m.)**

This item was pulled.

- 9.8 First Reading of Bill No. 2729 amending Title 20 of the Sparks Municipal Code to revise definitions, permitted uses, landscaping, density, parking and design standards and providing other matters related thereto. (CA-3-17) (Time: 2:24 p.m.)**

City Clerk Teresa Gardner read the Bill by title. The second reading and public hearing will be held at the regular meeting on Monday, December 11, 2017.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

- 10.1 None**

11. Planning and Zoning Public Hearings and Action Items

- 11.1 None**

12. Comments

- 12.1 Comments from the Public (Time: 2:25 p.m.)**

None.

- 12.2 Comments from City Council and City Manager (Time: 2:25 p.m.)**

City Manager Driscoll announced the following Boards and Commission vacancies; a vacancy for the Sparks Planning Commission for one member for a four-year term, a vacancy for the Enterprise Fund Advisory Committee for one member for a four-year term that is from the residential

construction industry and a vacancy for the Airport Noise Advisory panel for one member for a two-year term. Applications for these openings will be accepted until close of business on December 15, 2017. Mr. Driscoll also announced a vacancy for the Civil Service Commission for one member for a partial term ending on June 30, 2019. Applications will be accepted until close of business on January 12, 2018.

City Manager Driscoll announced that the December 26th City Council meeting is cancelled.

Council Member Smith recommended the city rejoin the National League of Cities. Mr. Smith invited everyone to attend the tree lighting ceremony this Friday at 7:00 p.m., the Hometown Christmas Parade on Saturday and the 39 North events that will be happening all weekend.

Council Member Bybee said the multi-family rezoning request for Los Altos was withdrawn and there will not be a special meeting Monday night.

Council Member Dahir spoke about the homeless shelter issue mentioned in public comment and said anyone wanting to be involved can call 848-5859.

13. Adjournment

Council was adjourned at 2:32 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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